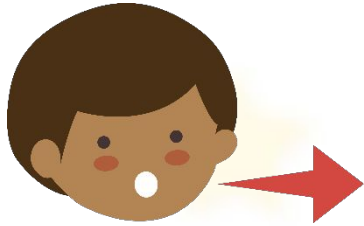


## DIRECT AND INDIRECT LANGUAGE COMPARISON

You want to be aware of others' feelings when you are talking to them, but you still need to say what you mean. Remember to look at the person, use a tone of voice that matches how you feel, and observe their reactions too.



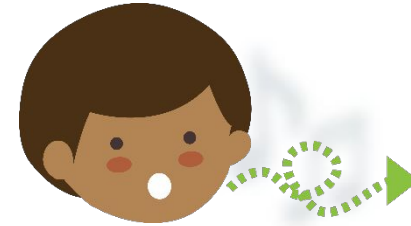
**Speaking Directly** means we say exactly what we are thinking.

We should be direct when we want to:

- Express our point of view
- Address a need like directions or help
- Offer someone help or advice
- Share information

If you are confused by what someone said, they may be speaking indirectly to you. Think about the situation and try to make a connection to what they said.

If you don't understand an statement, it is always okay to ask them to explain what they said.



**Speaking Indirectly** means we talk around the subject, without actually saying what we want or are thinking.

We should speak in an indirect way when we want to:

- Correct others
- Tell our opinion in a gentle way
- Disagree with someone in a gentle way
- Ask for something from someone we don't know that well